

**Beaver Dam Unified School District
Board of Education Minutes**

January 14, 2013

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Marge Jorgensen. Board members present: Bev Beal-Loeck, Jim Jansen, Marge Jorgensen, John Kraus, Jr., Laura Lerwick, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Board members absent: None.

Ms. Jorgensen led in the Pledge of Allegiance.

Tyjeski moved, Kraus seconded, to approve the minutes from the regular meeting on December 17, 2012, and special meeting on January 7, 2013, as presented.

The motion was adopted by unanimous vote.

Ms. Jorgensen welcomed visitors.

There were no requests from the public to participate in public comment.

Tyjeski, at the request of the President, announced the board will recess into closed session per Wis. Stat. § 19.85 (1) (c) and (f) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, the School Board will discuss nonrenewal of individual staff members. The Board may reconvene into open session for the possible transaction of business and adjournment.

Kraus moved, Tyjeski seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Mr. Bob Avery, Director of Business Services, gave a brief explanation about the audit reports and distributed a memo that detailed corrections for the audit findings. He introduced Mr. Paul Frantz, Auditor from Baker Tilly Virchow Krause, who provided an overview of the district's 2011-2012 audit. The audit received a clean and unqualified rating, which is the highest rating a district can receive.

Mr. Vessey, Superintendent, provided an update on issues likely to be addressed in the Governor's biennium budget. He distributed a list of the dates and times of legislative forums conducted by CESA 6.

Mr. Vessey proposed changing the date for board business meetings from the third Monday of the month to the second Monday. He requested action in February with the change taking effect in March. The one exception would be the business meeting in October, which will be the fourth Monday of the month due to the tax levy. The date change will help with statutory deadlines, convention dates, and conflicts with holidays/breaks and City Council meetings.

Ms. Jorgensen stated that the bylaws do not specify when the board has to meet, only that they need to meet monthly.

Mr. Vessey recognized the Administrative Team for finishing the Administrative Guidelines, which guide district operations and functions and helps with accountability and expectations. The superintendent's monthly radio show will be on Monday, January 21st to avoid a conflict with the State Education Convention. Students conducted a number of food drives over the holidays that benefited various local organizations.

Ms. Beal-Loeck, Chairperson of the Accountability Committee, reported the committee did not meet. The next meeting is scheduled for January 28th at 5:30 p.m.

Ms. Tyjeski, Chairperson of the Planning Committee, reported the committee did not meet. The next meeting is scheduled for January 28th at 7:00 p.m.

The board directed Mr. Prieve to vote his conscience on the resolutions at the WASB Delegate meeting.

Panzer moved, Jansen seconded, to approve the following resignation/retirement: Sheri Dewar-Occupational Therapist-Lincoln Elementary School (Resignation effective 2/1/13) and John Pearson-English Teacher-Middle School (Retirement effective end of the 2012-13 school year).

The motion was adopted by unanimous vote.

Beal-Loeck moved, Spielman seconded, to approve the following leave of absence requests: Nadine Preinfalk-Special Education Teacher-High School (Medical Leave 4/11/13-end of the 2012-13 school year) and Mallory Lindert-Phy. Ed. Teacher-Middle School (Medical Leave 5/1/13-end of the 2012-13 school year).

The motion was adopted by unanimous vote.

Panzer moved, Jansen seconded, to approve the following appointments: Stephanie Zielger-Social Studies Teacher-High School (LTE-96 days); Lauren Bailey-Special Education Teacher Assistant-High School (LTE-98 days); Jenny Ritchey-Occupational Therapist-District (80% LTE); Kyle Kahler-School Counselor-Lincoln and Wilson Elementary Schools (LTE-52 days); and Carla Woebeking-6th Grade Teacher-Middle School (LTE-50 days).

The motion was adopted by the following vote: Ayes – Jansen, Jorgensen, Kraus, Lerwick, Panzer, Prieve, Spielman, Tyjeski, and Beal-Loeck. No-None.

Panzer moved, Jansen seconded, to approve the payment of financial claims (Voucher #82, #83, and #84) for Net Payroll, Payroll Related Voucher, Payroll Taxes, Wisconsin Retirement, Trust Advantage, BDEA, and District Insurance for a total of \$3,241,716.17 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Ayes – Jorgensen, Kraus, Lerwick, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, and Jansen. No-None.

Tyjeski moved, Jansen seconded, to recess into closed session per Wis. Stat. § 19.85 (1) (c) and (f) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, the School Board will discuss nonrenewal of individual staff members. The Board may reconvene into open session for the possible transaction of business and adjournment.

The motion was adopted by the following vote: Ayes – Kraus, Lerwick, Panzer, Prieve, Spielman, Tyjeski, Beal-Loeck, Jansen, and Jorgensen. No-None.

During the closed session, there was discussion regarding nonrenewal of individual staff members. No action was taken during closed session.

Tyjeski moved, Spielman seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Beal-Loeck moved, Panzer seconded, to accept the administration's recommendation to move forward with two preliminary notices of nonrenewal.

The motion was adopted by unanimous vote.

Spielman moved, Prieve seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 7:54 p.m.

/s/

Marge Jorgensen, President

/s/

Bev Beal-Loeck, Clerk